

**SATA**  
**Scottish Accessible Transport Alliance**

**Financial Statement**  
**2017-18**

**Scottish Charity No SC027600**

# Financial Statement

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## **Management Committee Report**

### **Objects and activity**

The Scottish Accessible Transport Alliance (SATA) was established in 1995 as an unincorporated association and is registered as a charity in Scotland (Number SC027600) at 65 the Loan, Loanhead, Midlothian, EH20 9AG. Its objects are (1) to promote the welfare of disabled people by ensuring that transport facilities and services are available to meet their needs, and (2) to advance education and research into transport issues, and to disseminate the knowledge gained from this research.

The membership of SATA is open to any individual or representative of an organisation supporting its objectives. Its business is conducted by a Management Committee, acting as trustees, consisting of its Office Bearers (Chairperson, Vice Chairperson, Secretary and Treasurer) and other members to a total of not less than 6 and not more than 12, all elected annually by the members. At least 50% of the Committee should be disabled people.

During the year from 1st April 2017 to 31st March 2018 the Management Committee met on five occasions and also arranged four meetings for members, all of which took place in Falkirk. At these meetings, there were presentations on a variety of topics and opportunities for information exchange and discussion. Between meetings members were regularly circulated with information and invited to comment on consultation papers and reports issued by government and other agencies. SATA communicates with its members through e-mail bulletins and an occasional Newsletter. These result in the submission of evidence and matters of concern on a wide range of transport issues. In September 2016, the Scottish Government published "Going Further, an Accessible Travel Strategy for Scotland". Our Secretary has been on the Steering Group working to implement this strategy from the beginning; this has involved a great deal of work and SATA has been working to help the Transport Secretariat of the Scottish Government by working on the section of the Strategy dealing with Taxis.

This was a year in which subscription income reduced but total income and expenditure increased as a result of the Taxi Project. Income was £2194,.89, our Expenditure £2125.39, a surplus for the year of £69.50.

## Management Committee

**Chairperson:** Arthur Cowie  
**Vice Chairperson:** Terry Barlow  
**Secretary:** Michael Harrison  
**Treasurer:** John Ballantine

### Members:

Arthur Cowie	Chair
Terry Barlow	Vice-chair
Mike Harrison	Secretary
John Ballantine	Treasurer
Amanda Burt	
John Clow	
Douglas Gilroy	
John MacDonald	
Jim McKay	
Liz Rowlett	
Sally Shaw	

<i>Alison Ritchie</i>	<i>Resigned Sep 2017</i>
<i>John MacDonald</i>	<i>Resigned Mar 2018</i>
<i>Derek Young</i>	<i>Co-opted Mar 2018</i>

**Independent Examiner:** Mrs June M.D Morrison

**Bankers:** Bank of Scotland, 300 Lawnmarket, Edinburgh, EH1 2PH and Scottish Widows Bank, PO Box, 12757, 67 Morrison Street, Edinburgh, EH3 8YJ

### Approved by the Management Committee



**Arthur Cowie**      **Chairperson**  
**Date** 13 June 2018

## Receipts and Payments Account

for the year ended 31 March 2018

<b>Receipts</b>	<b>2017-18 (£)</b>	<b>2016-17 (£)</b>
Subscriptions	1164.00	1338.00
Donations and Contributions	76.00	178.00
Bank Interest	4.62	18.26
Taxi Project	900.00	0.00
Tax Recovery	50.27	51.05
Miscellaneous	0.00	0.00
<b>Total Receipts</b>	<b>2194.89</b>	<b>1585.31</b>

<b>Payments</b>	<b>2017-18</b>	<b>2016-17</b>
Travel and overnight accommodation	27.15	258.95
Printing & Stationery	0.00	0.00
Telephone & Postage	0.00	0.00
Fees and Subscriptions	25.00	20.00
Meetings	815.60	812.70
Meetings Organiser	198.60	450.20
Taxi Project	1001.45	0.00
Miscellaneous	57.59	30.00
<b>Total Payments</b>	<b>2125.39</b>	<b>1571.85</b>
<b>Surplus/(deficit) for the year</b>	<b>69.50</b>	<b>13.46</b>

<b>Statement of Balances</b>	<b>2017-18</b>	<b>2016-17</b>
<b>Fund Balances Brought forward</b>	<b>8721.41</b>	<b>8707.95</b>
<b>Surplus/Deficit for the year</b>	<b>69.50</b>	<b>13.46</b>
<b>Fund balance carried forward</b>	<b>8790.91</b>	<b>8721.41</b>

There are no other recognised gains or losses and no separate Statement of Financial Activities has been included in these accounts.

## Balance Sheet

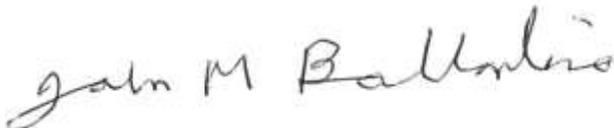
at 31st March 2018

	2018	2017
	£	£
<b>Current assets</b>		
Cash at Bank	8790.91	8733.41
	0.00	12.00
	8790.91	8721.41
Less: outstanding sums (Note2)		
Represented by:		
Unrestricted funds (Note 3)	8790.91	8721.41
Restricted funds (Note 4)	-	

### Approved by



Arthur Cowie  
Chairperson



John Ballantine  
Treasurer  
Date 13 June 2018

## Notes

for the year ended 31 March 2018

### 1. Accounting policies

The accounts are drawn up on the historical cost basis of accounting and in accordance with the Statement of Recommended Practice 'Accounting by Charities'.

Income is brought into the accounts in the year in which it is received. Prepaid subscriptions of £120 (including donations of £4) have been deducted from subscription income and donations received.

### 2. Sums Outstanding at year end

All these have been deducted before calculating the bank balance as at 31 March 2018

a) Prepaid subscriptions	116.00
b) Donations	4.00
c) Payments outstanding	185.60

3. Unrestricted funds were invested as to the sum of £7083.48 with Scottish Widows Bank and the balance of £1707.43 with the Bank of Scotland.

### 4. Restricted funds

There were no restricted funds during the year.

## Independent Examiner's Report to the Management Committee of SATA

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2018 which are set out on pages 5 to 7.

### Respective responsibilities of trustees and examiner

The charity's Management Committee acting as trustees is responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required of an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements:

\* to keep accurate records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and

\* to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

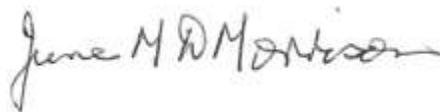
(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Name: June M.D.Morrison**

**Relevant professional qualification/body: BA (Open) & SNC in Business Studies**

**Address: 151 Mid Stocket Road, Aberdeen, AB15 5LU**

**Signed**



**Date 03 August 2018**